

No. 02/02/00/Admin - 2017

27th November, 2017

BUREAU OF ENERGY EFFICIENCY

Revised work allocation of Director and Joint Directors w.e.from 27.11.2017.

Sl.No.	Name of Director/Joint Director	Work allotted
1.	Shri Pankaj Kumar, Secretary	Administration Matters HR Matters Finance & Expenditure Accounts, Audit & budget Parliament matter Coordination with Ministry including GC & MAC matters. Public Grievance (Including RTI) National Energy Conservation Day IT and BEE Websites matter, Any other work assigned by DG
2.	Shri Saurabh Diddi, Director (SD)	Compliance and monitoring of Energy Conservation Act. ECBC PAT Building Media NCERT& Energy Club Any other work assigned by DG
3.	Shri Arijit Sengupta, Director(ASG)	International Cooperation New Initiative (Net zero building Innovation, R&D) Planning & statistics. Coordination with other Ministries on technical matters. NCERT& Energy Club. Any other work assigned by DG
4.	Shri Sameer Pandita, Director(SP)	Standard and Labeling Electric Vehicle Industrial efficiency code, NCERT& Energy Club. Any other work assigned by DG
5.	Shri Milind Deore, Director (MD)	SDA and DISCOM matters. PAT new sectors. SMEs Industrial efficiency Vigilance, NCERT& Energy Club Any other work assigned by DG
6.	Shri Ashok Kumar, Director (AK)	PAT old sectors NMEEE Coordination PRGFEE, VCFEE Climate Change, NCERT& Energy Club Any other work assigned by DG
7.	Shri S.K.Khandare, Director (SK)	PAT old sectors. EA examinations. PAT legal matters DSM matters NCERT& Energy Club Any other work assigned by DG
8.	Smt..Pravata Nalini Samal, Joint Director (PS) – REPORTING TO DIRECTOR (MD)	SDA Matters Coordination with States on financial matters Any other work assigned by DG
9.	Smt. Vineeta Kanwal, Joint Director (VK) REPORTING TO DIRECTOR (AK)	Financial assistance ESCO matters PAT Trading, PRGFEE AND VCFEE Any other work assigned by DG

Programme Officers will submit the files through Secretary concerning the following matters:
Media, International Cooperation, Administration and Financial matters.

This is issued with the approval of DG, BEE.

(Ashok Kumar)
Manager(HR)

To all concerned and Notice Board.