Bureau of Energy Efficiency (BEE),
Ministry of Power, Government of India
4th Floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066 (INDIA)
Website: www.beeindia.gov.in, email: it.cell@beeindia.gov.in

Procedure followed in decision making process [Section 4(1)(b)(iii)]

Process of decision making identify key decision making points
The procedure indicating in Manual of Office Procedure (MOP) for decision making is complied with in Bureau of Energy Efficiency. Accordingly, Director/Joint Director take action with the help of supporting staff posted in his section in accordance with the departmental instructions prescribing the level of final disposal and channel of submission for each category of cases.

Technical Committees with representatives of Stakeholders exists in the Bureau. All policy decisions are discussed with stakeholders before the same are finalized. In case of Regulations, the approval of Ministry is sought before notification. Rules making power only exists with the Government.

As per provisions of Section 58(1), previous approval of the Central Government is secured by Bureau before notifying regulations under the Act. The rules are notified by Central Government (Section 56) or State Governments (Section 57).

Final decision making authority.
Subject to general superintendence, direction and management of the affairs by the Governing Council, the Director General of the Bureau is the Chief Executive Authority of the Bureau.

Related provisions, acts, rules, etc.
BEE is set up under the Energy Conservation Act, 2001 and the Section 9(5) of the Act has relevant provisions.

Time limit for taking a decision, if any
The Bureau is guided in this regard for regulatory and statutory functions by the notified regulations which are available at BEE website (https://beeindia.gov.in/en/rules-and-regulations)

Channel of supervision and accountability.
The procedure indicating in Manual of Office Procedure (MOP) for decision making is complied with in Bureau of Energy Efficiency. Accordingly, Director/Joint Director take action with the help of staff (Project Engineer, Stenographer, and Assistant) posted in his section in accordance with the departmental instructions prescribing the level of final disposal and channel of submission for each category of cases.

All the Directors submit the policy proposals though Dy. Director General or Secretary for decision by Director General and Mission Director General of NMEEE

as the Chief Executive Authority of Bureau.

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