

## Bureau of Energy Efficiency

(A Statutory body under Ministry of Power, Government of India)

4th Floor, Sewa Bhawan, R.K. Puram Sector – 1, New Delhi - 110066

**Subject: Minutes of Pre-Bid Meeting on RfP for appointment of expert agency for providing professional/expert manpower for Scaling-up EE/RE implementation in Selected SME Textile Clusters.**

A web pre-bid meeting against Request for Proposals (RfP) for appointment of expert agency for providing professional/expert manpower for Scaling-up EE/RE implementation in Selected SME Textile Clusters was held on 25<sup>th</sup> June, 2024 at Bureau of Energy Efficiency, New Delhi (Virtual Mode).

The clarification to the aforesaid RfP is as tabulated below.

Type	Existing Clause/Provision	Remark																													
Clarification	<p><b>Clause 5 Key Professionals</b> Cluster wise indicative time of each team member for the assignment</p> <table border="1"><thead><tr><th rowspan="2">Position</th><th colspan="5">Sector</th></tr><tr><th>Cluster - 1</th><th>Cluster - 2</th><th>Cluster - 3</th><th>Cluster - 4</th><th>Cluster - 5</th></tr></thead><tbody><tr><td>Project Manager</td><td colspan="5">30%</td></tr><tr><td>Team Leader</td><td colspan="5">50%</td></tr><tr><td>Team Member</td><td>100%</td><td>100%</td><td>100%</td><td>100%</td><td>100%</td></tr></tbody></table>	Position	Sector					Cluster - 1	Cluster - 2	Cluster - 3	Cluster - 4	Cluster - 5	Project Manager	30%					Team Leader	50%					Team Member	100%	100%	100%	100%	100%	<p>To manage the project activities across the all 5 clusters, one team member will be assigned full-time. The cluster coordinators are to be stationed at each clusters on a full time basis, for the entire project period.</p>
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Project Manager	30%																														
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Corrigendum	<p><b>Sub-clause 6.3 of Clause 6</b> <b>Qualification Criteria</b> The organization (in case of consortium, the lead-member of the consortium) must be registered/incorporated in India, with at least 10 years of experience in the field of energy efficiency sector.</p>	<p>The organization (in case of consortium, any of the lead-member) must be registered/incorporated in India, with at least 10 years of experience in the field energy efficiency sector.</p>																													
Corrigendum	<p><b>Sub-clause 6.3 of Clause 6</b> <b>Qualification Criteria</b> Agency should have at least 1 Accredited Energy Auditor and 3</p>	<p>The lead Agency should have at least 1 Accredited Energy Auditor, 2 Certified Energy Auditors and 2 Certified Energy Managers (With</p>																													

	Certified Energy Auditors on Payroll.	having 5 years of experience) on Payroll.
Clarification	Agency need to support till commissioning of technologies	Agency shall be responsible for coordinating all the activities till commissioning of technologies and further also submit the final report including of M&V.
Clarification	Key Professionals - Minimum Numbers of Cluster coordinator required and what is their utilization?	The deployment of minimum cluster coordinator is mentioned in RfP at Annexure-I who will be responsible to coordinate all the activities pertain to project at cluster level for the entire project period.
Corrigendum	Mention cluster coordinator name and qualification in supporting docs	Name and CV of cluster coordinators will be submitted by the agency within 1 Month of issuance of LoA.
Corrigendum	Last date for submission of proposals is 9 <sup>th</sup> July 2024	Last date for submission of proposals is 29 <sup>th</sup> July 2024
Clarification	<b>Clause 7.6</b> Regarding submission of EMD	The EMD to be submitted is of Rs 6,00,000/- (Rupees Six Lakh only).

This is issued with the approval of competent authority.

**Sd/-**  
Secretary  
Bureau of Energy Efficiency