



## Bureau of Energy Efficiency

(A statutory body under, Ministry of Power, Govt. of India)  
4<sup>th</sup> Floor, Sewa Bhawan, R. K. Puram, New Delhi-110066  
Website: [www.beeindia.gov.in](http://www.beeindia.gov.in), Phone : 011- 26766700

Bureau of Energy Efficiency (BEE) has been designated as Mission Directorate under the National Mission for Enhanced Energy Efficiency (NMEEE) by the Government of India. For effective implementation of the Mission, BEE invites applications for One (01) post of Deputy Director General (Finance), on Deputation or Short Term Contract basis, sanctioned for the Project.

**Scale of Pay of the Post:** Level 14 (Rs.144200-218200) in the Pay Matrix (Pre-revised PB-4 Rs.37400-67000 with grade pay of Rs. 10,000).

**Eligibility:** Officers of Central or State Government or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations (i) holding analogous posts on a regular basis or (ii) with three years' service in Level 13 (Rs.123100-215900) in the Pay Matrix (Pre-revised PB-4 Rs.37400-67000 with grade pay of Rs. 8700) or equivalent and possessing the requisite educational qualifications and experience.

**Place of Posting:** Selected candidate will be posted at Delhi.

For details of Educational Qualification, Age, Experience, Job Requirements etc., please login [www.beeindia.gov.in](http://www.beeindia.gov.in). Applications in the prescribed proforma with documents should reach the Office of Secretary, BEE within 45 days from the date of publication of the advertisement in the Employment News.

Secretary

**Save Energy for Benefit of Self & Nation**



**VACANCY CIRCULAR**

No.02/03/DDG/Admn-2020/

December 29 , 2023.

To

The Secretaries of all Ministries/Departments of the Government of India (including Niti Aayog, New Delhi)

**Subject: Filling up of 01 post of Deputy Director General (Finance) in BEE on Deputation or Short Term contract basis.**

Sir,

Bureau of Energy Efficiency (BEE) has been designated as Mission Directorate under the National Mission for Enhanced Energy Efficiency (NMEEE) by the Ministry of Power, Government of India. For effective implementation of the Mission, BEE invites applications for One (01) post of Deputy Director General (Finance), sanctioned for the Project in Level 14 (Rs.144200-218200) in the Pay Matrix on Deputation or Short Term Contract basis.

The eligibility criteria for the post of **Deputy Director General (Finance)** is as under:

- (a) Officers of Central or State Government or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations:-
  - (i) holding analogous posts on a regular basis in the parent cadre or Department or Organizations referred to in (a) above; or
  - (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in Level-13 (Rs.123100-215900) in the Pay Matrix (Pre-revised PB-4 Rs.37400-67000 with grade pay of Rs.8700) or equivalent in the parent cadre or Department or Organizations referred to in (a) above; and
- (b) Possessing the following educational qualifications and experience prescribed as under:

**Essential -**

- (i) Master's Degree in Economics or Applied Economics or Business Administration with Finance Specialization or Industrial Economics or Energy Planning and Economics from a recognized University;
- (ii) Minimum of sixteen (16) years of experience in financial matters or industrial financing activities in Government Departments or Public Sector Undertakings or Universities or Financial Institutions or Autonomous or Statutory Organizations.

**Desirable –**

- (i) Doctorate Degree in Economics or Applied Economics or Business or Industrial Economics or Energy Planning and Economics from a recognized University; or
- (ii) Experience in working in Institutions or Organizations handling financial instruments.
- (iii) Persons having overall perspective of National Energy Issues and Policies of the Government in the field of energy and for promotion of Energy Efficiency and its Conservation in the country will be given preference.
- (iv) Of the 16 years of experience referred to in (ii) above under the Essential qualifications, two (2) years experience should have been at a senior level in Financing of Energy Efficiency or Energy related projects or Development or Promotion of Financing Mechanism for innovative Financing for Energy Efficiency Projects.

2. The maximum age limit for appointment by deputation shall not exceed **fifty eight years** as on the closing date of receipt of applications and in case of short term contract shall not exceed **fifty years**.

3. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed five years. The selected candidate will be posted at Delhi. They will, however, be liable to be posted anywhere in India.

4. The officers selected for appointment on deputation basis shall be entitled to draw pay/deputation (duty) allowance in accordance with the existing instructions on the subject issued by the Government of India from time to time.

5. The eligible and interested officers may send their applications in the proforma prescribed for the post (Annexure – I) through proper channel so as to reach the Office of Secretary, Bureau of Energy Efficiency, 4<sup>th</sup> Floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066 within 45 days from the date of issue of this circular or date of publication of advertisement in the Employment News, whichever is later. While forwarding the application, it may please be ensured that the particulars of the candidates are verified and that he/she fulfills the eligibility conditions. The application should be forwarded along with up to date ACR dossier (or photocopies duly attested by Group 'A' Officer), Vigilance clearance and a statement of minor/major penalty imposed upon the applicant during the last ten years. Applications received without any of these documents or not in the prescribed format shall not be considered.

6. Bureau has absolute right to reject application of any or all the applicants or cancel the selection process at any stage due to administrative reasons.

7. The duties of Deputy Director General (Finance) in the Bureau of Energy Efficiency are as per Annexure – II.

Yours faithfully,



(Milind Deore)  
Secretary

Copy along with annexure also forwarded for necessary action to:

1. The Chairperson, CEA/DVC/BBMB/CERC
2. Director General, NPTI/CPRI
3. C&MDs of NTPC/ NHPC/ PFC/ REC/ THDC/ PGCIL/ POSOCO/ SJVNL/ NEEPCO.
4. Consultant (IT) for posting the same on BEE website.



(Milind Deore)  
Secretary

**CURRICULUM VITAE PERFORMA**

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/Experience required	Qualifications/Experience possessed by the officer			
		<u>Essential:</u> (1) (2) (3)  <u>Desirable:</u> (1) (2)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	<b>Office/Institution</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of Pay and Basic Pay</b>	<b>Nature of duties (in detail)</b>

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state:- i. The date of initial appointment ii. Period of appointment on deputation/contract iii. Name of the parent office/organization to which you belong				
10.	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column)  (i) Central Government (ii) State Government (iii) Autonomous Organization (iv) Government Undertaking (v) Universities (vi) Others				
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade				

12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13.	Total emoluments per month now drawn	
14.	<p>Additional information, if any, which you would like to mention in support of your suitability for the post</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)</p>	
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment basis. (Officers under Central/State Government are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for short Term Contract)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/	

	Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information) (Note: Enclose a separate sheet if the space is insufficient)	
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I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

**Signature of the candidate**

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Countersigned**

\_\_\_\_\_  
\_\_\_\_\_

**(Employer with Seal)**



**JOB REQUIREMENT**

To implement Perform, Achieve and Trade (PAT), a market based mechanism launched in energy intensive large industries and facilities notified as Designated Consumers under the Energy Conservation Act, 2001 to make improvements in energy efficiency more cost effective by certification of energy savings that could be traded. The PAT mechanism is designed to facilitate the Designated Consumers (DCs) not only to achieve their legal obligations under the Act but also to provide them with necessary market based incentives to over achieve the norms and standards proposed to be prescribed for them.

**Deputy Director General (Finance)**

Leveraging international financing instruments for promoting energy efficiency; Promotion of the Programme of Activities of Clean Development Mechanism (CDM) in various sectors- Agriculture, Municipalities, Equipments Buildings etc. ; Identification of CDM potential in Energy Efficiency Projects; Implementation of National CDM road map; Promoting market for Energy Service Companies to overcome the barriers for financing energy efficiency projects; Expansion and Strengthening of Energy Efficiency Financing Platform: Promoting ESCOs Markets, Lending for ESCO projects; Capacity building and awareness of Financial Institutions, Banks and their manpower on Performance Contracting issues; Standardization of performance contracts' documents; Aggregation of energy efficiency projects as a result of BEE's schemes; experience sharing and dissemination of national and international best practices in the field of energy efficiency financing ; overall supervision of the Partial Risk Guarantee Fund (PRGF) and Venture Capital Fund for Energy Efficiency (VCFEE); Development of policy instruments, incentives, fiscal measures to promote energy efficiency; Promotion of DSM Programme in Domestic/Residential/ Agricultural/Water Pumping and Street Lighting sectors in association with Electric Utilities/SDAs/Distribution Companies (DISCOMs). Setting up of DSM Cells in Electric Utilities/Distribution Companies/Capacity Building to undertake load research studies, develop and implement DSM projects in utilities / DISCOMs covering larger consumers of electricity etc.