

NOTICE

With reference to queries being received from the candidates regarding Stenographer Exam scheduled to be held on **November 21, 22, 28 & 29, 2024 (4 days)** at National Power Training Institute, F867+QJJ, NPTI Complex, Sector 33, Faridabad, Haryana 121003, the following points may be noted for information:

Examination pattern:

- (a) **Conduct of Typing Test:-** Typing Test on Computer @40 words per minute in English and @30 words per minute in Hindi (Duration- 10 minutes).
- (b) **Conduct of Stenography Test:-** Stenography Test @80 words per minute in English/Hindi (Duration – 10 minutes). The time allowed for transcription of the dictation on computer – 50 minutes for English and 65 minutes for Hindi.
- (c) **Computer Proficiency Test (word, Excel, Power Point):-** Duration – 45 Minutes.
