

GEF-UNIDO-BEE Project

“Promoting energy efficiency and renewable energy in selected MSME clusters in India”

Bureau of Energy Efficiency (BEE) & United Nations Industrial Development Organization (UNIDO) are implementing Global Environment Facility (GEF) funded “Promoting energy efficiency and renewable energy in selected MSME clusters in India” project. Under this project, BEE invites applications for:

Position: Cluster Leader for Sikkim Cluster

Location: Gangtok, Sikkim

Qualifications:

Essential:

- Bachelor’s degree in Electrical/Mechanical/Chemical/Food Processing Engineering or Technology from a recognized university or institute with minimum 3 years of industrial experience preferable in Pharma/Dairy/Food processing sector with good academic record.

OR

- Diploma in Electrical/Mechanical/Chemical Engineering/Food Processing Technology from a recognized board or institute with minimum 6 years of industrial experience in preferable in Pharma/Dairy/Food Processing sector with good academic record.

Desirable:

- Certified Energy Manager/Auditor by BEE.
- Operational experience and knowledge of key technologies process in Pharma/Dairy sector.
- Post graduate degree in Electrical/ Mechanical/ Chemical Engineering/ Food Processing or Energy/ Management field.

Desirable Experience & Skills:

- Work experience in the implementation & management of energy efficiency/conservation projects in industry sector will be preferred.
- Knowledge about the fundamentals of MSME operations, its constraints, abilities and relative advantages in the global scenario.
- Ability to present, discuss among the cluster stakeholders and institutions.
- Fluent in English and local language(s).

Remuneration:

- ₹ 60,000 – 70,000/- per month (consolidated).

Contract Duration:

- Minimum 1 year (with possibility of extension to the extent of the project duration).
Initial probation for 6 months

Nature of duties and responsibilities:

1. Provide cluster level support in assessment, planning, designing, Implementing and reporting of proposed activities /interventions in line with the project agenda.
2. Facilitate engagement and active participation of cluster units and stakeholders to widespread project activities and generate cluster momentum.
3. Lead and organize cluster level activities and related logistic arrangements. Regular review with cluster units for their progress on project implementation roadmap.
 - Prepare cluster level energy usage database to form the basis of a benchmarking system
 - Steer preparation of Detailed Project Reports (DPRs) for SMEs by Local Service Providers operating in the respective clusters.
 - Co-ordinate with MSME units in the cluster, technical agencies, institutions, Local Service providers for their active involvement and support.
 - Lead the establishment and functioning of Energy Management Cells (EMC) in respective cluster.
 - Design and conduct surveys and report findings. Documentation of benefits in the demonstration units and replication units.
 - Extend timely support to Project Management Unit in various project activities.
 - Any other work as may be assigned related to project from time to time.
4. Cluster leader will be reporting to the National Project Manager of the project under overall supervision of National Technology Coordinator and will be guided for day-to-day work by the NTC.

Interested applicants may forward their resume along with a passport size photograph and self-attested copies of certificates/mark sheets, giving complete details of their qualifications and experience, in a sealed envelope subscribed as “**Application for the post of Cluster Leader - Sikkim**”, by closing date i.e. 31st December, 2019, to –

National Project Manager
GEF-UNIDO-BEE Project
Bureau of Energy Efficiency,
4th floor, Sewa Bhawan,
R.K Puram Sector-1 New Delhi-110066

For further clarification, please contact on 011-26194770 For any further clarification, please contact GEF-UNIDO-BEE PMU on 011-26194770/71 or write to gubpmu@beenet.in with ‘Query related to advertisement of Cluster Leader – Sikkim Cluster’ as subject of the e-mail. Applicants are advised not to share their CV through e-mail, as such mails shall not be entertained and will be summarily rejected.

The applicants must ensure to deliver their applications within the last date. BEE, in any kind shall not responsible for any delay, lost or non-delivery of the applications. The applications received late shall be summarily rejected. Only shortlisted applicants shall be informed about further selection process.

Secretary, BEE