



**NOTICE INVITING TENDER FOR ANNUAL MAINTENANCE  
OF BEE WEBSITE**  
**(<https://www.beeindia.gov.in>)**

**TENDER No.: BEE/EE(G)/Misc/09-10/19**

**Date: 07.09.2020**

Bid Document Downloading Start Date:	15:30 hours of 7 <sup>th</sup> September 2020
Last Date and Time for Submission of Bid Document:	15:30 hours of 5 <sup>th</sup> October 2020
Pre-Bid Meeting Date & Time:	11:00 hours of 21 <sup>st</sup> September 2020
Date and Time of Opening of Technical Bids:	16:00 hours of 5 <sup>th</sup> October 2020
Cost of Tender Fee to be Paid	<b>Rs 5000/-</b>
Cost of Earnest Money Deposit (EMD) to be Paid Online	<b>Rs 1,00,000/-</b> _____

**BUREAU OF ENERGY EFFICIENCY**  
**4<sup>th</sup> FLOOR, SEWA BHAWAN, R.K.PURAM**  
**SEC.1 NEW DELHI- 110066**  
**Tel: 011-26766700;**  
**Website: [https:// www.beeindia.gov.in](https://www.beeindia.gov.in)**

## **A Tender Information**

Tender for **ANNUAL MAINTENANCE OF BEE WEBSITE** (<https://www.beeindia.gov.in>) is invited by Secretary, Bureau of Energy Efficiency as per enclosed specification and related terms and conditions.

1. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at <https://eprocure.gov.in/eprocure/app> & <https://beeindia.gov.in/tenders> Bidders /Tenderers are required to submit the bid offline and all the relevant documents to Bureau of Energy Efficiency within specifies time.
2. Tender information is also available at BEE's website at [www.beeindia.gov.in](http://www.beeindia.gov.in). For further details regarding Amendment/Addendum /Extension/Corrigendum please regularly visit website:[www.beeindia.gov.in](http://www.beeindia.gov.in).
3. Non –Refundable Tender Fee of **Rs 5000/- (Rupees Five Thousand Plus)** has to be submitted through Banker's Cheque / Demand Draft drawn in favour of "Bureau of Energy Efficiency", payable at New Delhi. If a bid is received without the tender fee, such a bid would be rejected.
4. EMD and Tender Fee is exempted for valid MSME certificate holding agencies.
5. Earnest Money Deposit (EMD)(Refundable) of **Rs 1,00,000/- (Rupees One Lakh only)** has to be submitted through Banker's Cheque / Demand Draft drawn in favour of "Bureau of Energy Efficiency", payable at New Delhi.
6. In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time.
7. The technical bids will be opened by a committee duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Tender fee, etc submitted by the bidders will be verified for technical evaluation and pre-qualification criteria.
8. The Financial bid (price bid) of only technically qualified bidders will be opened by the committee.
9. At any time prior to the date of submission of bid, Secretary, BEE may, for any reason, modify the bidding documents by an amendment. In order to provide reasonable time to take the amendment into account in preparing the bid, Secretary, BEE may at his discretion, extends the date and time for submission of bids.
10. The tendered rates and the validity of bids shall be for a minimum period of six months from the date, of submission of bids.
11. Within 7 days after the notification of award of the Contract, the successful Bidder shall submit the performance guarantee in DD payable to Bureau of Energy Efficiency, Payable at New Delhi, which shall be equal to 10% of the value of the Contract.
12. BEE reserves all rights to make any changes in terms and conditions of the tender and also to reject without assigning any reason thereof.

**13. For any queries please contact Harpreet Kaur, IT Expert on +91.011.26766729 or email [harpreet@beenet.in](mailto:harpreet@beenet.in) on any working day from 09:30 AM till 06:00 PM.**

## **B GENERAL CONDITIONS**

1. Minimum validity of the Proposal must be 180 days from the date of its opening.
2. The BEE reserves its absolute right to seek any clarifications from the respective Bidder(s).
3. The Bidder(s) are required not to impose their own terms and conditions to the bid and if submitted, it will not be considered as forming part of their bids. The decision of the BEE shall be final, conclusive and binding on the Bidder(s).

Sd/-

Secretary

Copy to:

- Director General for information
- Finance & Accounts Officer for information.

**BID DOCUMENT FOR ANNUAL MAINTENANCE OF BEE**  
**W EBSITE & DESIGN, DEVELOPMENT OF NEW**  
**PORTAL**

## **INTRODUCTION**

The Government of India set up Bureau of Energy Efficiency (BEE). on 1st March 2002 under the provisions of the Energy Conservation Act, 2001. The mission of the Bureau of Energy Efficiency is to assist in developing policies and strategies with a thrust on self-regulation and market principles, within the overall framework of the Energy Conservation Act, 2001 with the primary objective of reducing energy intensity of the Indian economy.

## **1.0 OVERVIEW**

The purpose of this RFP is to identify and select a suitable agency with a proven track record for providing comprehensive technical services for website development, maintenance & security. The selected bidder will be providing enhancement and on-going maintenance support for BEE official Website and if required, development of a new designed website hosted under NIC Meghraj Cloud. The selected agency must be capable of providing a high degree of security measures and protocols to maintain the existing website and new developed portal. Sealed tenders are invited from reputed organizations for selecting an agency for a period of 1(one) year extendable to another 2 years (maximum) on yearly basis based on the services & performance provided.

## **1.1 Instructions to Bidders (Eligibility Criteria of Bidders)**

At the time of submission of bid, the Bidder should conform to and/or be able to demonstrate the following: -

- (a) The bidder should be a company registered in India under companies Act 1956 and operating for the last Five years in IT Services in India as of 31st March 2019.
- (b) The bidder must have a Valid PAN and registered with GST.
- (c) The bidder must have an average turnover of not less than ₹3.0 crores in last three financial years ending with FY2018-2019 and should be a profit-making company for the last three (03) years. Audited balance sheet/CA Certificate will need to be submitted in support of this requirement.
- (d) The bidder must be at least ISO 9001 certified company and the certificate needs to be valid till the date of submission of bid.
- (e) The bidder should have a proven track record of successful implementation of at least one dynamic portal/web based application worth of ₹50,00,000/- or two dynamic portals/web based applications with value of ₹25,00,000/- each or three dynamic portals/web based applications value of ₹15,00,000/- each for any Govt Department/Organisation/Autonomous Body/PSUs/State Renewable Nodal Agency in India, in last three years.
- (f) The bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by Central Government/PSU/ Statutory bodies.
- (g) The bidder must submit Tender document fee amounting to **₹5,000** in the form of DD and an EMD of Rs/- to **₹1,00,000/-** in the form of DD.
- (h) Performance Security of 10% of Contract Value in DD form should be deposited by the successful bidder with 90 days validity.

## Bid Processing (General Information)

- a. The bid process involves a three-stage evaluation namely, Pre-qualification, followed by the evaluation of the Technical bid and Financial bid.
- b. The bidder shall submit only one Proposal.
- c. Proposal should be in the specified format. Any other format shall not be acceptable.
- d. Proposals should be in English Language only.
- e. The Bidder is not permitted to modify, substitute or withdraw their Proposal after submission
- f. Bid should be valid for a period of 180 days from the date of submission of bid.
- g. The original Proposal shall be prepared in indelible ink. It shall contain no inter-lineation or overwriting, except as necessary to correct errors made by the firm itself. Any such corrections must be attested by the person or persons who sign(s) the Proposals.
- h. An authorized representative of the bidder should sign on all the pages of the Proposal.
- i. Bidders should specify the price of their services in Indian Rupee (INR) only.
- j. Authority reserves the right to accept or reject any/all bid without assigning any reason thereof, and to annul the bid process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. The decision of the competent authority would be final and binding on the bidders.
- k. All communication pertaining to this bid will be uploaded in Bureau website in case direct communication to bidders is not feasible, so it would be the bidders' responsibility to check website for such communication.

## 12 Evaluation of Technical Bid

- a. Criteria for evaluation of technical bids have been specified in clause 1.5 of this document.
- b. All the bidders who secure a Technical Score of 70% or more will be declared as technically qualified.
- c. The commercial bids of only the technically qualified bidders will be opened for further processing.
- d. Technical presentation is mandatory for Technical bid qualification, date & time for presentation will be informed by Bureau via email. In this regard, bidders are requested to submit their representatives contact details for technical presentations.
- e. Intended bidder has to provide soft copy of the technical presentation without which bid would be summarily rejected.
- f. The intended bidder has also to give presentation to the committee members of BEE. If no presentation is given, the bid would be technically rejected.

## 13 Evaluation of Financial Bid

- a. The Financial Bids of the technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives.
- b. The bidder with lowest financial bid (L1) will be awarded.
- c. The bid price will include of all taxes and levies and shall be in Indian Rupees.
- d. Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".

## 1.5 Technical Evaluation and Scoring Patterns

SI.No	Parameters	Maximum Points	Evaluation Criteria	
A	<b>Organizational Capability-</b>	<b>75</b>		
(a)	Annual Turnover	10	I. Annual Turnover 3 Crores- 3 Points. II. For every additional Crore – 2 points each (up to maximum of 10 Points)	
(b)	Quality Certification	10	I. ISO9001 or above- 5 Points II.CMM3 and above- additional 5 Point	
(c)	Experience of development & implementation of Website and dynamic web based Applications during last 3 years. (order value of each project as mentioned in Clause 1.1.e)	30	Each Project 5 Points up to maximum 30 Points	
(d)	Manpower Strength: The bidder should have Full time 15 Technical Resources as an employee of the organisation. [BE/B.Tech. / MCA/ M.Tech.]	15	15 resources – 5 points 2 points each for additional 5 resources	
(e)	Branch/Head/Support Office in Delhi/NCR.	10	I. Head office- 8 points II. Branch/Supporting - 2 points	

<b>B</b>	<b>Technical Presentation</b>	<b>25</b>	<b>Presentation Duration (20 Minutes)</b>	
	Requirement gathering and analysis by understanding the scope of work	10		
	Proposed Manpower deployment	05		
	Proposed Workplan	10		

The bidder has to produce documentary evidence for awarding the marks.

1. Detailed documentation on project plan with work breakdown structure, Project Management methodology, Software solution approach and implementation methodology, Testing and Quality Assurance Approach, Risk Management, Mitigation and Exit Management plan in both hard copy and soft copy (in CD-R/pendrive) to be submitted in Technical Bid.
2. Bidders has to score at least 70% for attaining success in Technical evaluation.
3. Technical presentation (online) is mandatory for all bidders, bidders who do not present their TP in front of the committee will be marked disqualified in Technical Bid, despite of their qualifying scoring marks in other criteria.

### **1.6 Project Documentation**

The bidder shall create / update and maintain all project documents that would be submitted to BEE after UAT. Any subsequent approved changes to the requirements / design shall be incorporated into the documents and submitted to BEE. Project documents include but are not limited to the following:

- i. Latest version of Source Code
- ii. SRS documents. For all the new requirements/modification in existing process, bidder shall conduct a detailed system study and update the SRS documents.
- iii. Test Plans and Reports
- iv. Issue Logs
- v. User Manual
- vi. Website Installation & Configuration Manual
- vii. Service Provider shall submit a list of deliverables that they would submit based on the methodology they propose. All project documents are to be kept up-to-date (updated every six months) during the course of the project.

## **2. Scope of Work**

### **2.01 (A) General Scope of Website**

Some of the important guidelines which the website should meet are:



1. To enhance the overall look and feel of the website.
2. The maintenance contract is comprehensive inclusive of software upgradation or design developments If required;
3. Hosting of the Website shall be in the scope of BEE but vendor has to specify the below responsibilities.
  - (a)Computational resources,
  - (b)Resources for data storage assessment, and
  - (c)Bandwidth
  - (d)Co-ordination with NIC regarding hosting platform of BEE website.
  - (e)Backend server expertise to cope in issues if any while hosting on NIC server.
4. Fast Website loading time with 99.99% uptime.
5. Aesthetics and design should be balanced and professional.
6. Website should reflect our organization's intent and values.
7. SEO friendly website. Note: Vendor has to provide fortnightly report on website analytics.
8. The successful bidder shall monitor & optimize BEE website for performance (e.g. ensuring sites have enough storage space, are loading quickly etc.) and ensure adherence to backup frequency and success, etc. Maintenance of all pages, including new pages (English & Hindi) should necessarily be developed and maintained in the CMS and static HTML pages are to be avoided.
9. To make the website accessible and compatible on Cross-Browser/Cross-Platform and to maintain similar look and feel even when viewed by smaller devices like mobile, tablet etc.
10. To develop Bi-lingual Website with English &Hindi Version and to ensure that Hindi content is universally accessible by using Unicode compliant font.
11. To make it easy to use for citizens by providing latest updates, important events on the home page itself and by providing within Site Search feature.
12. To make the website accessible and compatible on Cross-Browser/Cross-Platform and to maintain similar look and feel even when viewed by smaller devices like mobile, tablet etc.
13. To restructure content of the website so that it is easily accessible by the differently abled.
14. The content uploaded on the website would be completely isolated and would have restricted access. Only admin users with certain rights to add/edit/update the content would be able to manipulate the content they own.
15. A Feedback management system shall facilitate collection of feedback from visitors to the site in the predefined form.
16. Full Text Searching as well as custom search.
17. The redesigned website shall have the web information/data as per the existing links of BEE website and shall also have additional links to cater to more information.
18. The BEE website should be compliance with GIGW guidelines for differently abled persons; the guidelines are available at [guielines.gov.in](http://guielines.gov.in). Also, in-corporation of SSL certificate to the website and its renewal till the period of maintenance of the contract.
19. The website after development should go through Cyber Security Audit and Vulnerability Assessment & Penetration Testing (VAPT) through CERT-in empaneled agencies (it should be done once in a year). And submission of Security Audit certificate to BEE.
20. Optimization of website time to time for better performance.
21. Training on daily website maintenance and modification to the officials of BEE, IT Dept.
22. Support and maintenance of the portal for a period of 1 years which may be extended for another 2 years on yearly basis, if found satisfactory.

23. Refurbishment of website design at appropriate interval with no extra cost.
24. Home page improvement and design change may be necessary from time to time.
25. The Agency has to provide the requisite IT expertise for development of the portal.
26. The existing Website access will be handed over to the Vendor who has been awarded the contract, and the maintenance also includes development of new website and the previous website has to be maintained till the new one is ready to go LIVE and the final source codes of the Website are to be submitted by the successful bidder to BEE 2 weeks prior to the closure of the contract.
27. API or alternative provision(CMS) to be provided by the Vendor as and when required for integration with different Modules of the Website / other applications of organization.

## **2.01 (B) Features of the Website**

1. Display of bilingual information in English and Hindi.
2. Interactive multimedia-oriented home page design.
3. Compatible to all the browser like Chrome, Mozilla Firefox, Internet Explorer, Safari, Opera.
4. Web portal should be Responsive i.e. compatible to Mobile, Tabs, i-Pad
5. Database driven website (for specific modules mentioned below) and User Management to manage the requirement from Admin Interface(CMS/API) by the multiple users to update below modules:
  1. Tenders
  2. Careers
  3. Basic Page
  4. Video Gallery
  5. Photo Gallery
  6. Latest News
  7. Press Releases
  8. Awareness campaign and related pages on BEE website.
6. Website should be free from vulnerabilities.

## **2.02 Indicative functionalities of the website**

The following functionalities will be incorporated in the website will have two parts:

1. Public view and interaction which is called as Client part.
2. Interface to manage the requirement by the administrator from admin interface which is called as backend.

The website covers information for the following heads/subheads (but is not limited to) for public view -

1. About the Organisation
2. News and Events
3. Notification

4. Tenders
5. Contact Us
6. Who is who
7. Programs
8. Careers
9. Links
10. Archive
11. Sitemap
12. RTI
13. News & events
  
14. Social media Presence (Facebook/Twitter/LinkedIn Page)
15. Whats New
16. Gallery (Photo/ Video)
17. Useful Links

### **2.03 Banner Management:**

System should have the features to add and manage banner in the banner container with size as per the requirement. Banner may be a short clip-video or images.

### **2.04 News & Events:**

System should have the option to add news & events in the respective module. It will give the option to give the headings of news, photo, more news or a sharable link to other URL/ social media feeds for display of more information.

System should have the option to select the news headline to display in the home page of the web portal for client view. An archive section of the old news and events should be there in the website.

### **2.05 Support and Maintenance**

Support and Maintenance will be provided by the Selected Agency for 1 years extendable to maximum 2 years subject to the satisfactory performance.

### **2.06 Placing a Service Request**

Service Requests will be directed and sent by BEE. The successful bidder shall depute/post not less than one technically qualified IT professional at BEE's premises during the normal working hours, i.e. from 9.30 A.M. to 6.00

P.M. on all working days for providing service and regular maintenance activities. However, in special circumstances, they may be required to provide such services on beyond 6 Pm & on holidays also, without any limit on number or days, at no extra cost to BEE. The agency shall take care of all mandatory provisions in the relevant rules/acts, etc., while making payment of salary to its deployed employees and the BEE shall not be responsible for violation of any statutory provision under any circumstances.

## 2.07 Security Audit

It is to be noted that the following is to be carried out for the web portal

1. The selected vendor has to engage any Cert-in Empaneled firm as per the Notification by the Government of India Guidelines for Indian Government Website to make security audit of websites and provide Safe to Host Certificate every year.
2. The Selected bidder has to resolve all the security vulnerabilities found during security audit.

## 2.8 Content Migration

After development of website, the bidder should migrate the existing content from old website and place it at required place in new website.

## 2.9 Training

The bidder should provide adequate training to the concern staffs of BEE on entire functionality of the application software.

## 3.0 Performance Requirements (SLAs)

The purpose of this Service Level Agreement (herein after referred to as SLA) is to clearly define the performance criteria that shall be adhered to by the bidder for the duration of the project.

Sl. No.	Major Area	Parameter	Requirements	Penalty
1	Application System Development and Implementation	Major milestone during development and implementation as per project plan document.	12 Weeks	Delay up to 4weeks after scheduled date @0.5% and beyond 4weeks penalty will be 1% of the development charges per week. Week means full week (7 days) or part thereof. If delay is more than 8 weeks from the scheduled date, authority reserves the right to cancel the Work Order.
2	Availability of application	Application covering all the features	98% availability round the clock and Computation will be done on monthly basis. Note : Fault at application	Up to 90-97.99% - 1% of application contract cost. Less than 90%-2% of contract value.

			level only.	
3	Resolution Time (Only for Bug fixing)	Time taken by the Bidder to fix the problem	Within 12 hours Of reporting	12hrs to 24 hrs @ 0.25% of Application development cost. Beyond 24 hrs 0.5% of Contract Value cost per 24 hours.

#### 4.0 Timelines for Project Implementation with the milestones and deliverables

SI	Deliverables	Time-Line [Days]
Web Portal Development		
T1	Website portal Prototype presentation (3 in number to select one for deployment)	T0+20
T2	Implementation of the Website in Cloud servers of BEE, credentials for the same will be provided by BEE.	T1+30
T3	UAT and Cyber Security Audit	T2+30
T4	Training , Content up-gradation and make it live	T3+10

*Note: T0 stands for the date of giving Lol / Purchase order*

**The website should be developed, security audited through any Cert-in empaneled firm and Go-live within the time duration of 3 months from the date of issuance of work order.**

#### 5.0 Payment term and Mile Stone:

## *Desirable Timelines for Project Implementation with the milestones deliverables*

<b>SI</b>	<b>Milestones</b>	<b>Payment %</b>
1.	Annual Maintenance cost will be paid Quarterly basis at the end of each quarter from the date of issue of work order. (includes all modules of the website, technical manpower support and maintenance)	Payment will be made on quarterly basis equals to 25% of AMC charges (including taxes). The first payment will be released at the end of 3 month period from the date of award of contract and subsequent installments every 3 months thereafter.
2.	Development of new portal	(i) First Instalment of 50 % of the development charge (including taxes) after Go LIVE (j) Second and Third instalments of 25% each on successful operation of 3rd and 4th quarter.

### **6.0 TECHNOLOGY**

The website has to be developed using Open Source Technologies that is freely available in the market and not a proprietary software product.

### **7.0 Content and Data Ownership**

BEE will be the sole ownership of all Data, Content, and Application develop as per the agreement of this tender or any portion of the Website Content, together with all modifications, enhancements, of the Website.

### **8.0 Back up.**

The Vendor will be responsible to take regular backup periodically at the regular interval as agreed between the Institute and the concerned vendor, also the vendor will be responsible for providing the said backups to the Institutes local server.

### **9.0 PROJECT DELIVERABLES & SCHEDULE**

- Requirement Specification Document.
- User Manual.
- Technical Documentation of the website and all the developed Modules- Admissions, Recruitment module for Faculty/Non-faculty of the Institute, Placement Module for recruiters
- Project Plan and timeline.
- Training
- Periodic Status Reports.
- Web Security Check list.
- Guidelines compliant source code in USB/CD/DVD.
- User Acceptance Testing.

## **C Bid Proposal Proforma**

### **1.1 BID COVERING LETTER**

To:

The Secretary,  
Bureau of Energy Efficiency  
4<sup>th</sup> Floor, SEWA Bhawan,  
R.K.Puram Sec.1, New Delhi-  
110066

Dear Sir,

**Sub: MAINTENANCE, DESIGN, DEVELOPMENT, HOSTING OF BEE  
WEBSITE (<https://www.beeindia.gov.in>)**

#### 1 Terms & Conditions

1.1 I/ We, the undersigned Bidder(s), having read and examined in detail the specifications and all bidding documents in respect of this Tender do hereby propose to provide services as specified in the bidding document.

1.2 I/ We, the undersigned Bidder(s) having submitted the qualifying data as required in your Tender, do hereby bind ourselves to the conditions of your Tender. In case any further information/ documentary proof in this regard before evaluation of our bid is required, I/We agree to furnish the same on demand to your satisfaction.

#### 2 Rates & Validity

2.1 All the rates mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the rates and other terms and conditions of this proposal are valid for a period of 180 days from the date of opening of the bid.

2.2 I/ We have studied the Clauses relating to Indian Income Tax Act and hereby declare that if any Income Tax, surcharge on Income Tax and any other Corporate Tax is altered under the law, I/ we shall pay the same.

#### 3 Deviations

I/ We declare that all the goods and services shall be performed strictly in accordance with the Technical specification, Time Schedule and other terms of the Tender Document except the deviation as mentioned in the Technical Deviation Proforma. Further, I/ We agree that additional conditions, if any, found in the proposal documents, other than those stated in deviation pro-forma shall not be given effect to.

#### 4 Bid Pricing

I/ We further declare that the rates stated in our proposal are in accordance with your terms and conditions in the bidding document.

5 Earnest Money

I/We have enclosed the earnest money as required in case of default it is liable to be forfeited in accordance with the provisions enumerated therein.

**6. Declaration**

I/ We hereby declare that my/ our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of my/ our knowledge and belief and nothing has been concealed therefrom.

Thanking  
you, Yours  
faithfully,

(Signatures)

Date:

Place:

Name:  
Designati  
on:

Seal



**D PROFORMA TECHNICAL BID**

S.NO.	Description										
a.	Bidder's Proposal Reference No &Date Bidder's Name and Address Contact Person Designation Telephone Number/Fax Number/ E-mail Address  <b>(Enclose company registration certificate clearly mentioning address and other details)</b>										
<b>Technical Credentials</b>											
	<b>Technical Criteria</b>			<b>Documents Required</b>	<b>Documents enclosed</b>						
a.	Annual Turnover for <table border="1" data-bbox="344 987 647 1279"> <tr> <td>FY 2016-17</td> <td>2017-18</td> <td>2018-19</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>			FY 2016-17	2017-18	2018-19				Statutory Auditor's certificate (i.e. FY 2016-17, FY 2017-18, FY 2018-19) that provides the information explicitly as per the specific requirement of the criterion, In respect of turnover and profit.  Please note:  The annual turnover quoted must be the annual turnover of the RfP Respondent and not its parent/child company financial statements is not sufficient for this requirement	Specify docs.
FY 2016-17	2017-18	2018-19									
b.	Project For <table border="1" data-bbox="344 1335 647 1659"> <tr> <td>FY 2016-17</td> <td>2017-18</td> <td>2018-19</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>			FY 2016-17	2017-18	2018-19					
FY 2016-17	2017-18	2018-19									
c.	Quality Certificates of your organization ----- --.			Attach necessary Documents (CMM3 level certificates / ISO certification).							
	Experience of development & implementation of website & dynamic portals.			For completed projects: Copy of the Completion Certificate from the client.  OR Copy of the letter from authorised client representative on							

		company letter	
		head and under company seal with explicit information to meet the specific requirement of the criteria	

		OR A Self-Certified declaration by the Chief Executive Officer (CEO) or Managing Director or official of equivalent rank of the EoI Respondent Entity.	
	i. PAN No., ii. GST No.,	Attach relevant copies.	
<b>d.</b>	Please provide details if you have been blacklisted / debarred by the Government of India or their undertakings, any State Governments or their undertakings previously. If no, please enclose an undertaking in this matter.	Declaration that the firm is not black-listed by the by any Government agencies in India	

(Signatures and Seal)

Date:

Place:

Name:  
Designation

**E                    PROFORMA FINANCIAL BID**

We hereby quote our commercial offer as given below:

<b>SI No</b>	<b>ITEM</b>	<b>Charges (INR)</b>	<b>Tax Component (Specify the Tax Charged)</b>	<b>Tax Value (INR)</b>	<b>Charges including Taxes</b>
<b>1</b>	Annual Maintenance Cost				
<b>2</b>	New developed BEE website.				
<b>TOTAL CONTRACT VALUE</b>					

(Signatures)

Date:

Place:

Name:  
Designation:

Seal

