

Request for Expressions of Interest

(Consulting Services – Firms Selection)

Country : India
Name of Project : Financing Energy Efficiency at MSMEs
Grant No. : TF No. 097126
Project ID No. : P158033
Reference No. : CSAF-8

The Bureau of Energy Efficiency (BEE), a statutory body under Ministry of Power, Government of India, is executing a project “Financing Energy Efficiency at MSMEs” which is a part of the Global Environment Facility (GEF) Programmatic Framework for Energy Efficiency in India. The GEF implementation agency for this project is the World Bank. The project is being jointly executed by BEE and Small Industries Development Bank of India (SIDBI).

The objective of this project is to increase the demand for energy efficiency investments in Micro Small and Medium Enterprise (MSME) clusters in certain identified sectors. The work as envisaged under the project has already been completed at the MSMEs located in the clusters around Pune, Kolhapur, Ankleshwar, Tirunelveli, Faridabad, Ludhiana, Varanasi, Dehradun, Thane and Delhi-NCR, and benefits have accrued to these industries by way of realization of major energy savings and reduced CO₂ emissions as a result of implementation of measures as recommended under the project.

The consulting services (“the Services”) shall entail providing maintenance support for the existing Knowledge web Portal of BEE that has been developed under the project. For the broad Terms of Reference refer to the “Tenders” topic on the web site of BEE (www.beeindia.gov.in).

The Bureau of Energy Efficiency now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the above-mentioned services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The information should include but not be limited to the following:

- (a) Experience in the design of web portals preferably for Government organizations in India including Public Sector Undertakings.
- (b) Experience in providing maintenance support for web portals (a) developed by the consulting firm, and (b) developed by third parties - the experience at (a) and (b) preferably relating to provision of support to Government organizations in India including Public Sector Undertakings.
- (c) Experience in development of web content for Energy Efficiency / Conservation related industrial projects
- (d) Educational & Professional Qualifications of key personnel relevant to the assignment.
- (e) Experience of key personnel in designing web portals preferably for Government organizations in India including Public Sector Undertakings.
- (f) Experience of key personnel in providing maintenance support for web portals (a) developed by the personnel themselves, and (b) developed by third parties – the experience at (a) and (b) preferably relating to provision of support to Government organizations in India including Public Sector Undertakings.

- (g) Technical and Managerial Organization of the Consultant (indicating the number of establishments in India, their locations, and employee strength at the respective locations). The Consultant should preferably have its presence in Delhi / National Capital Region (NCR).
- (h) Experience of the Consultant in working on projects financed by international agencies.
- (i) Turnover of Consultant (average of the last 3 years) – for individual firms; combined turnover (average of last 3 years for JVs).
- (j) The business model of the Consultant, i.e. Commercial, NGO, Not-for-Profit, etc. along with documentary evidence thereof.

The shortlisting criteria are as under:

S. No	Criteria	Marks Allotted	Sub- Division	Max. Marks	Remarks
1	Experience of firm	60	Experience in the design of web portals preferably for Government organizations in India including Public Sector Undertakings	25	a) The firms shall be ranked in accordance with these criteria. The minimum qualifying marks shall be 60. b) The top six firms will be short listed subject to their eligibility and attaining the minimum qualifying score.
			Experience in providing maintenance support for web portals (a) developed by the consulting firm, and (b) developed by third parties – the experience at (a) and (b) preferably relating to provision of maintenance support to Government organizations in India including Public Sector Undertakings	25	
			Experience in development of web content for Energy Efficiency / Conservation related industrial projects	10	
2	Key Personnel	25	Educational & Professional Qualifications relevant to the assignment	5	
			Experience in designing web portals preferably for Government organizations in India including Public Sector Undertakings	10	
			Experience in providing maintenance support for web portals (a) developed by the personnel themselves, and (b) developed by third parties - the experience at (a) and (b) preferably relating to provision of maintenance support to Government organizations in India including Public Sector Undertakings	10	
3	Consultant's Organisation	15	Number of establishments in India & employee strength	5	
			Experience of working with projects financed by international agencies	5	
			Average Turnover of the firm for the last 3 years (combined turnover of the partners in the case of JV)	5	
		100		100	

The Consultants should elaborate on the extent of their compliance with each of the parameters (a) to (j) as indicated above.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers (Edition of January 2011, Revised July 2014) – (“Consultant Guidelines”), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The Consultant should indicate whether the EOI is being submitted as a Joint Venture or otherwise. In the case of Joint Venture a copy of the MOU for the partnership arrangements **confirming joint and several liability of the partners for all the Consultant's obligations to BEE under the contract**, as well as information as at (a) to (j) above is to be given separately in respect of each of the J.V. partners.

A consultant will be selected in accordance with the **LCS (Least Cost Selection)** method set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers (Edition of January 2011, Revised July 2014).

Interested Consultants may obtain further information at the address below during office hours (10.00 AM to 5 PM, Monday to Friday, excluding public holidays).

The response to this REOI is to be submitted in **Original + Four copies**. Expressions of Interest must be delivered in a written form (**preferably by Speed Post or Registered Post** to the address below **{in sealed covers}** superscribed with “Expression of Interest for Financing Energy Efficiency at MSMEs (CSAF-8 of the GEF-World Bank Project) - **due by 14.11.2017 (1700 hrs, IST)**”), **or by fax, or by email by 14.11.2017 (1700 hours, IST)**.

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