



Request for Quotation:
Fabrication of steel plaques under
Building Labelling Programmes
of BEE

No.: 08/01/Star-rating/Bldgs/09

Issue Date: 22nd July 2022

Last Date of Submission:
22nd August 2022

Bureau of Energy Efficiency
Ministry of Power, Government of India,
4th Floor Sewa Bhawan, R. K. Puram,
New Delhi – 110066

Critical Information

Sl. No.	Activity	Date/Timelines
1	Availability of Request for Quotation Document	22 nd July 2022
2	Last date for submission of Quotation	22 nd August 2022 till 04:00 PM
3	E-mail address for queries	sdiddi@beeindia.gov.in cc to: pankaj.sharma@beeindia.gov.in
4	Contact Person for Clarification	Mr. Saurabh Diddi, Director Bureau of Energy Efficiency 4 th floor, Sewa Bhawan, R K Puram New Delhi – 110066 Tel No.: -91-11-26766784

About BEE

Bureau of Energy Efficiency (BEE) was established by the Government of India in March, 2002 under the provisions of the EC Act. The mission of the Bureau of Energy Efficiency is to assist in developing policies and strategies with a thrust on self-regulation and market principles, within the overall framework of the Energy Conservation Act, 2001 with the primary objective of reducing energy intensity of the Indian economy.

Objective

The mission of Bureau of Energy Efficiency (BEE) is to develop policy and strategies with a thrust on self-regulation and market principles, within the overall framework of the Energy Conservation Act (EC Act), 2001 with the primary objective of reducing energy intensity of the Indian economy. This will be achieved with active participation of all stakeholders, resulting in accelerated and sustained adoption of energy efficiency in all sectors.

In order to promote a market pool for energy efficient buildings, Bureau of Energy Efficiency developed a voluntary Star Rating Program for buildings which is based on the energy usage in the building over its area expressed in kWh/sqm/year. This program rates buildings on 1-5 scale, with 5 star labelled buildings being most efficient. Star Labels for day use office buildings, BPOs, Hospitals and Shopping Malls have been developed.

Further to widen the scope BEE launched Star Labelling for Residential buildings and Shunya Labelling for Net Zero and Net Positive Buildings.

All the above programmes the building owner are provided a Plaque to showcase the Energy Efficiency achieved. BEE is looking forward to hire a Steel Plaque fabricator to fabricate the plaques as per design and specifications prescribed by BEE.

The engagement of the firm will be initially for two (2) years and extendable to two more years (on yearly basis) subjected to satisfactory performance of the firm and approval of the competent authority.

Scope of the work

Fabrication and supply of stainless-steel star labels and star filled in colours as per specification of Bureau of Energy Efficiency together with arrangements for fixing by providing stainless steel screw with cap including cost of packing in thermocol and bubble paper to ensure safety of label from damage during transit.

The agency will collect the information and deliver the label to BEE office located at New Delhi, within 15 calendar days.

Type	Description
A	For Residential Building Label
B	For Commercial Building Label
C	For Shunya Label
D	any other label, apart from the above labels, which may be asked to fabricate in later stages

Colour photograph with dimensions of the label is attached at **Annex-I, Annex-II** and **Annex-III** for Type A, Type B and Type C respectively.

Apart from the labels at Annexures agency may be asked to fabricate plaques for any other programme which may be launched at later stages or for any event (Type D). Agency has to provide quotation for multicolour plaque fabrication in per sq. inch for such plaques.

Timeline

The contract will be issued to the successful bidder, for two years, which may be extended to two more years (on yearly basis) subject to satisfactory performance and approval of the Competent authority.

Process of Quotation

Please provide the quoted amount (Excl. taxes) for fabrication of label in format at Annexure-A on the letterhead of the firm.

Put the quotation in envelope and superscribe the envelope as **“Quotation for fabrication of steel plaque under Building Labelling Programmes of BEE vide tender no. 08/01/Star-rating/ Bldgs/09 dated 22nd July 2022”**

Completely filled quotation should reach the BEE office before the 22nd August 2022 till 04:00 PM.

Award of Contract

- After completing the process BEE shall issue a Work Order to the L1 Bidder for categories A, B, C and D separately.
- The Bidder will sign the contract after fulfilling all the formalities / preconditions within 15 days of issuance of the letter of intent.
- In case of non- acceptance of BEE’s work order by L1, Second Lowest quote with reference to L1 bidder will be given opportunity to match the financial quote of L1 bidder and if agreed, will be selected as bidder L2.
- The similar would be followed till L3 if not accepted by L2.

In case of non-acceptance by L1, L2 & L3, the tender would be cancelled.

Terms of Payment

- Payment authority will be Bureau of Energy Efficiency. The successful bidder shall raise the invoice after each quarter in favour of:
“The Secretary,
Bureau of Energy Efficiency,
4th Floor, Sewa Bhawan,
Sector – 1, R. K. Puram,
New Delhi-110066”
- GST will be paid extra as per the rules of Government of India and should be cleanly spelt in the financial bid. No extra amount shall be paid on any ground whatsoever.
- **Currency of Payment:** All the payments will be made in INR only.
- **Penalty Clause:** Delay at any stage (timeline) in execution of the contract due to reasons solely attributed to successful agency/firm/bidder beyond the time schedule as agreed or any extension thereof granted by the BEE shall attract penalty at the rate of 1% of the total cost of the plaque per week of delay subject to maximum of 10% of the total value.
- Payments would be released on receipt of invoices and duly supported by evidence of satisfactory execution for which such invoices have been raised. Should any discrepancies be detected in the invoices, the same would be promptly notified to the selected bidder, and no payment would be released in respect of such disputed item(s).

Note: - Competent Authority, BEE reserves all right to reject or accept any or all quotations without assigning any reason.

To,
 Secretary
 Bureau of Energy Efficiency
 4th Floor, Sewa Bhawan,
 Sector-1 R.K. Puram,
 New Delhi -110066, India

**Subject: Quotation for Fabrication of steel plaques under Building Labelling Programmes of BEE
 vide tender no. 08/01/Star-rating/ Bldgs/09 dated 22nd July 2022- Reg.**

Sir,

This is with reference to the tender as cited in the subject above.

Quotation for fabrication of steel plaques is as below:

Type	Description	Amount (Excl. GST) in numeric	Amount (Excl. GST) in words
A	For Residential Building Label (per plaque)		
B	For Commercial Building Label (per plaque)		
C	For Shunya Label (per plaque)		
D	Cost per sq. inch (For any other label, apart from the above labels, which may be asked to fabricate in later stages)		

Name of Firm/Company: _____

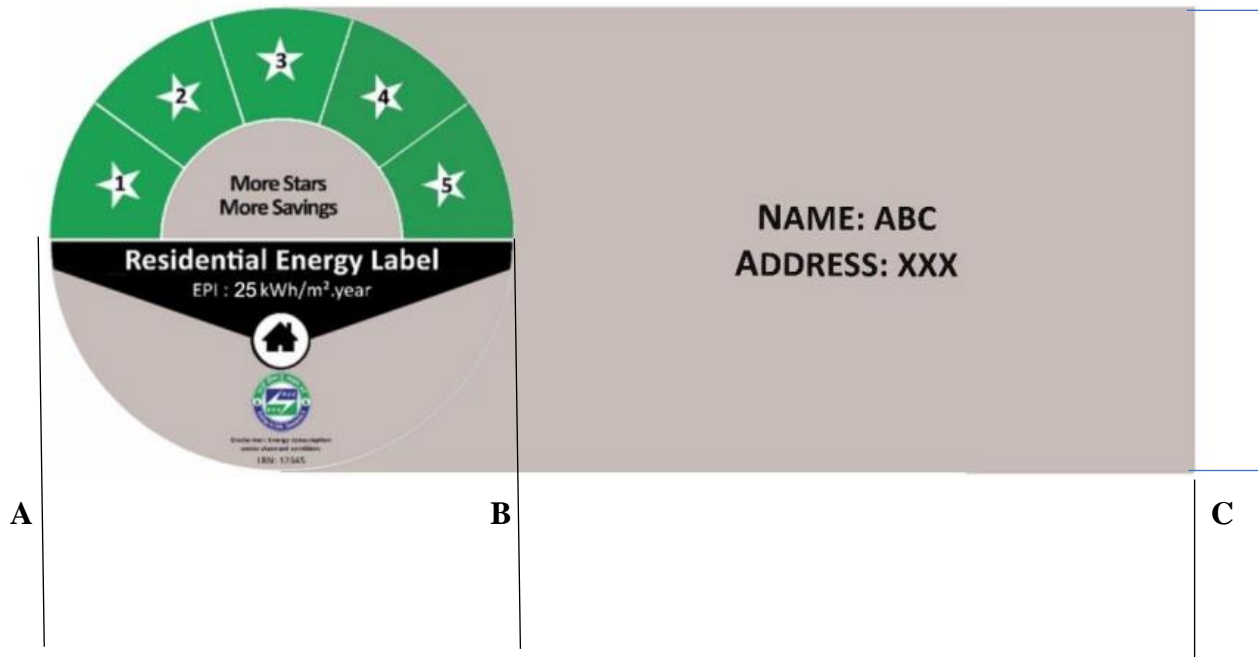
Signatory of Authorized Signatory: _____

Name of Authorized Signatory: _____

Designation/Title: _____

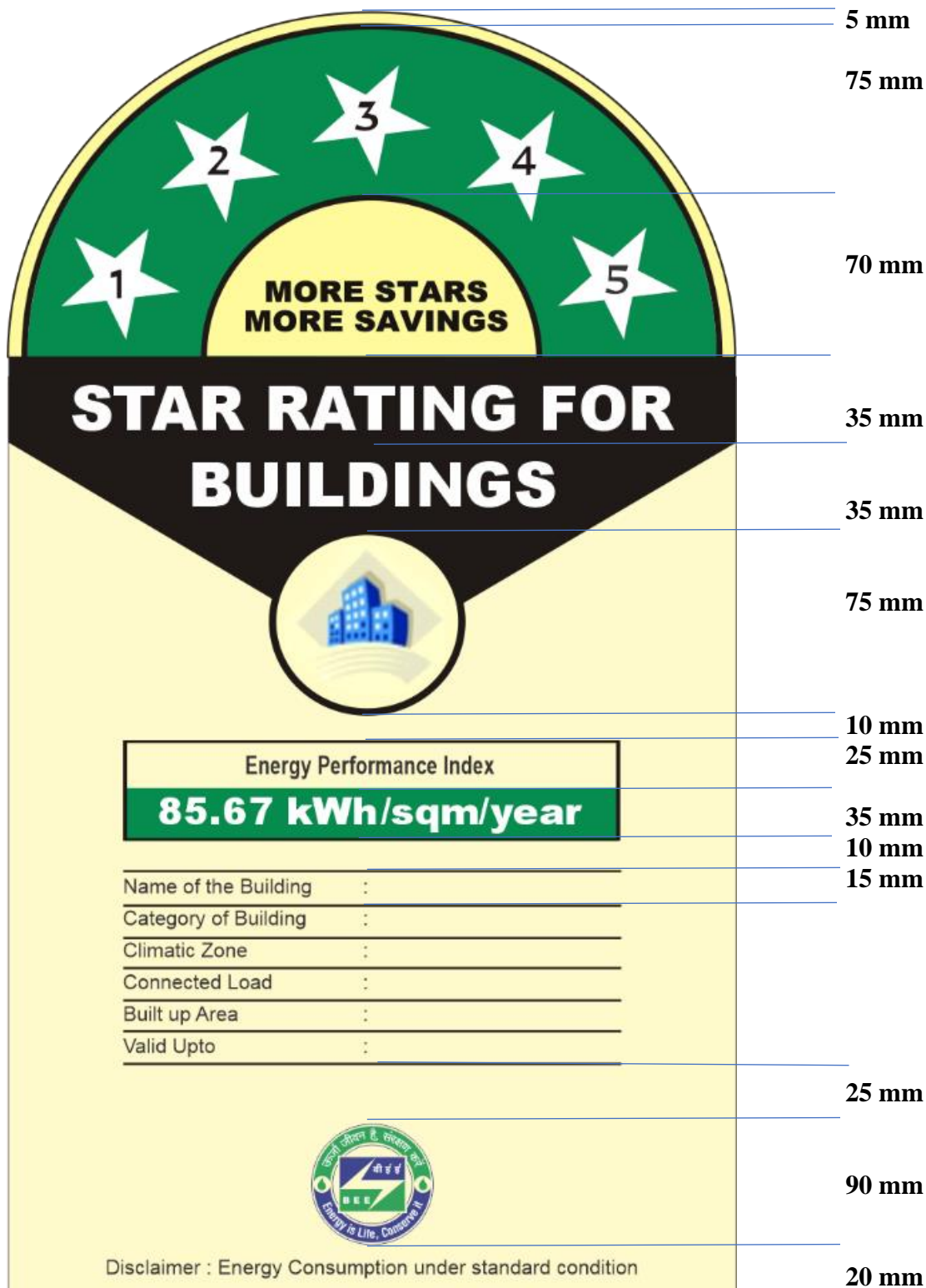
Date: _____

Company Seal: _____

Label for Residential Buildings:**D**

Plaque size	Length (A-B)	Length (A-C)	Length (C-D)
Small	6 inches	15 inches	6 inches
Medium	7.5 inches	18.75 inches	7.5 inches
Large	9 inches	22.5 inches	9 inches
Extra Large	12 inches	30 inches	12 inches

Label for Commercial Buildings:



- Golden colour Background for 5 Star Label,
- Silver (normal) colour Background for 3 star and 4 star,
- Bronze colour Background for 1 star and 2 star.

Shunya & Shunya Plus Label

