

**Clarifications to the Queries highlighted during the pre-bid Meeting on RfP for appointment of an agency for establishing Energy Data Management Unit (EDMU) in Bureau of Energy Efficiency**

This is with reference to the pre-bid meeting held on 5<sup>th</sup> August 2022 at 3:00 PM which was attended by PwC, Deloitte, TERI and Optimus and queries received from prospective bidders till 11<sup>th</sup> August 2022. The clarifications to the queries highlighted during the meeting are given below:

<b>RfP for appointment of an agency for establishing Energy Data Management Unit (EDMU) in Bureau of Energy Efficiency</b>		
<b>Clarification sought by bidders</b>	<b>Clarification provided by BEE</b>	<b>Amendment in RfP</b>
1. At Page 7 Project Management Activities Bullet Point No. 4, it was enquired about the roadmap for Energy Data management is expected rather than improving India's energy transition goals. Request you to please let us know if our understanding is in line with the requirement mentioned herewith	It is clarified that since the role of the hired agency shall be to develop the entire the framework and structure for EDMU with one year and in next year the handholding activities needs to be carried to all the members of the EDMU. Hence, the agency shall be lay and define the roadmap for the activities for EDMU.	No amendment required
2. At Page 7 Project Management Activities Bullet Point No. 10, it was enquired about the nature of the support in conducting the capacity building seminars/ workshops / meetings with stakeholders and to confirm whether the bidder has to budget the cost for conducting the workshops/seminars. If so, please confirm the number of workshops/seminars we need to	It is clarified that in order to define the framework various stakeholder consultations, meeting need to be conducted by agency. At the same time, BEE shall bear the financial implication for organising the workshops /seminars. However, the overall management for workshops shall be done by hired agency.	No amendment required

conduct.												
3. At Page 8 Project Management Activities Bullet Point No. 16, it was enquired about the Clarity on activities assigned by MoP/BEE against this point.	It is clarified that this is a general clause.	No amendment required										
4. At Page 9 Structure of Agency (Table) – points 3,4 and 5, it was enquired about the term of Work Profile for the team mentions – Economics Agency, Energy Efficiency Agency. Since these are specialists in economics and energy efficiency. Requesting clarification on usage of the term agency.	It is clarified that the nomenclature of these professionals have been appropriately in the RfP.	In clause 4 of RfP for Scope of Work, in structure of the agency.  3. Economics Agency- Team Member shall be replaced <b>Economics Expert I</b> .  4. Economics Agency – Team member shall be replaced to <b>Economics Expert II</b> .  5. Energy Efficiency Agency shall be replaced to <b>Energy Efficiency Specialist</b>										
5. At Page 9 structure of team, it was clarified for economics agency, it is necessary to have Masters in economic along with area of experience and PhD together or PhD or Master in Economics	It is clarified that Economics Expert I should be Masters in economics with more than 6 years of experience	In Clause 4 of RfP for scope of work, in structure of the agency shall be submitted as :  <table border="1" data-bbox="1509 1056 2141 1391"> <thead> <tr> <th>S.No</th> <th>Work Profile</th> <th>Area of Expertise</th> <th>No</th> <th>Minimum years of Experience</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Economics Expert I - Team Member</td> <td>Masters in Economics</td> <td>1</td> <td>+6 years</td> </tr> </tbody> </table>	S.No	Work Profile	Area of Expertise	No	Minimum years of Experience	1	Economics Expert I - Team Member	Masters in Economics	1	+6 years
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<p>6. At Page 14 at clause 4.6 Technical evaluation, it was enquired about the proof of project completion, can the bidder submit self-certified document with contract copy?</p>	<p>It is clarified that in case of the method mention for the proof of completion of projects from client is not available with bidders, only in that case bidder is allowed to submit the self-certified document along with contract copy.</p> <p>The same is reflected in the RfP.</p>	<p>No amendment required.</p>
<p>7. At Page 14 of RfP, in clause 4.6 (Technical evaluation), it was clarified that for greater than 12 months old projects will submitting Copy of Purchase Order / Contract copy / Payment Proof from Client suffice the requirement</p>	<p>It is clarified that the following has mentioned in the RfP :</p> <p>Copy of Purchase Order / Contract copy / Payment Proof from Client</p> <p style="text-align: center;">AND</p> <p>Certificate from the Finance Head / Authorized Signatory of the Respondent that 80% of the contract value has been received</p> <p>Please note:</p> <p>a) The credentials sighted under this criterion must have been executed by the Respondent and not its parent/child company</p> <p>b) Maximum 5 credentials can be submitted for this criterion</p>	<p>No amendment required</p>
<p>8. At Page 18 of RfP, in clause 5.3 Procedure for Submission of Proposal, Point no. 15</p>	<p>It is clarified that bidders are required to submit both technical and financial proposal separately</p>	<p>No amendment Required</p>

<p>(XV), Does the bidder need to submit soft copy of both technical and financial proposal?</p>	<p>in pen drive. They should ensure that these proposal should be clearly marked for reference.</p>	
<p>9. At Page-12, in clause of 4.4 minimum eligibility criteria "Outsourcing / subcontracting of work related to this assignment is not permitted." However as per Page-11 Clause 4.4 Point 1 "Subcontracting after award of RFP is not allowed". Can the bidder form a Consortium for the submission of a proposal? If so, please clarify this in corrigendum.</p>	<p>It is clarified that no consortium for the submission of bid is allowed.  It may be noted that outsourcing / subcontracting of work related to this assignment is also not permitted.</p>	<p>No amendment required.</p>
<p>10. At Page 9 of RfP, in points 3,4 and 5 of Structure of Agency (Table), it was clarified that to relook area of Expertise required for Economic Agency resources as Junior resource of an Economic Agency is expected to have higher qualifications</p>	<p>The same has been addressed in clarification to query number-5 above.</p>	<p>No amendment required.</p>
<p>11. At Page 19 of RfP, in Point no. 19 (XIX) of clause 5.3(Procedure for Submission of Proposal) it was enquired about Can the methodology be presented in 5 pages and the workplan on an additional page?</p>	<p>It is clarified that the workplan may be provided on an additional page, if required.</p>	<p>No amendment required.</p>
<p>13. To extend the timeline for next 2 weeks for submission of proposal by bidders.</p>	<p>It is clarified that the last date of submission shall be extend from 22<sup>nd</sup> August 2022 to 5<sup>th</sup></p>	<p>Last date of submission of bid is 5<sup>th</sup> September 2022.</p>

	September 2022.	
14. In Clause 4.4 of RfP, Minimum Eligibility criteria, copy of registration under Company's Act is required to be submitted by bid. However, Deloitte is Deloitte Touche Tohmatsu India LLP, is Limited Liability Partnership firm and we are not registered under Companies Act	It is clarified that Limited Liability Partnership firm will be allowed to participate in the bid. Appropriate amendment has been made in the RfP.	Clause 4.4 of RfP, one the clause may be read as: "The applicant should be a registered organization. The organization registered under Companies Act or Societies Registration Act or Limited Liability Partnership Firm shall be eligible to apply. The organization must be registered/incorporated in India, with at least 10 years of existence in the field of consultancy services".